



Leadership Transformed Commitment Form

Commitment Form

Attendance at all program sessions is mandatory to achieve the full value of the program. If you cannot adjust your schedule to accommodate full participation, please consider applying at a time when you have greater flexibility. Only those individuals who complete the program will be considered alumni of Leadership Transformed.

2023 Session Dates

Please select your preference. Sessions are hosted on Thursday between 1:00 p.m. and 5:00 p.m. Dates for each cohort are listed below.

- Cohort 1: March 14, March 28, April 11, April 25, May 9, May 23, June 6, June 20
- Cohort 2: August 31, September 14, September 28, October 12, October 26, October 9, November 30, December 14
- I can commit to dates for either cohort.

Location

Sessions will be hosted at the Grand Rapids Chamber (250 Monroe Ave NW, Suite 150, Grand Rapids, MI 49503).

Tuition, Financial Assistance & Refunds

- Tuition for the program is \$3,300 per applicant for Chamber members and \$3,800 per applicant for non-members.
- Tuition must be paid in full 14 days prior to the first session to secure a position in the class.
- Acceptable payment options include Visa, MasterCard, Discover, American Express or check.
- Participants are expected to obtain funding for the full cost of the program. Applications for financial assistance are available and should be submitted **NO LATER** than 30 days prior to the first session.
- Notification of dismissal from Leadership Transformed for anything less than full attendance or for any other reason as previously stated will be provided to the participant and the participant's employer (if applicable).
- Cancellations made less than two (2) weeks before the start date **WILL NOT BE REFUNDED**. Cancellations received before then will be refunded less a 20% processing fee.
- **NO REFUND OF FEES WILL BE MADE DURING THE PROGRAM**, including if a participant is dismissed due to non-attendance.

Statement of Commitment

Due to a surplus of applicants to available spaces in Leadership Transformed, we must ask that both the employer and participant commit to 100% of the course. If you cannot adjust your schedule to accommodate full participation, please consider applying at a time when you have greater flexibility.

As an applicant of Leadership Transformed, I will participate and devote the time required to complete the full program if selected.

Applicant Signature: _____

Title: _____ Date: _____

As the authorizing employer, this employee will have my full support for the time required to participate in Leadership Transformed if selected. I agree to adhere to the tuition payment deadline or provide written communication in the form of a Letter of Intent from the Finance Director of responsible party within the organization prior to the first day of class.

Employer Signature: _____

Title: _____ Date: _____