



GRAND ACTION 2.0 | ACRISURE AMPHITHEATER

PREQUALIFICATION CHECKLIST

Step 1: Complete the form at https://form.jotform.com/dmitchell9019/project-registration-form_grand-act. This helps identify areas of interest for your company. Select the December 6, 2023 Bid Pack Event Date even if your company was unable to attend the outreach event.

Step 2: Create an account and complete your profile in BuildingConnected. <https://app.buildingconnected.com/create-account>

Step 3: Complete the form at <https://www.bartonmalow.com/subcontractors/> to receive a prequalification invitation. It will be emailed within approximately 24 hours. In the meantime, watch the video tutorial on the subcontractors page for assistance with the next step.

Step 4: Complete the prequalification questionnaire in BuildingConnected. The following information will be requested:

- a. EMR letters for the past 3 years
- b. Current Insurance Certificate + Additional Insured from CG2010 + CG2037
- c. Letter from Bonding Company
- d. Audited/Reviewed Financials from previous year
- e. W-9 Form
- f. Safety Manual
- g. OSHA 300/300A logs (past 3 years)

If there are any questions during the prequalification process please reach out to Alma Cruz at 313-495-0228 or alma.cruz@bartonmalow.com.